****

**UNITED STATES-INDIA EDUCATIONAL FOUNDATION**

**Fulbright House, 12 Hailey Road, New Delhi 110 001**

**2024-2025 Fulbright-Kalam Climate Fellowship for Doctoral Research**

**FKDR Applicant Checklist**

Before you submit your online application no later than **July 17, 2023**, please ensure the following:

(Check  against each item on the following list)

1. \_\_\_\_\_ Upload your curriculum vitae or resume on the **Page: Academic and Professional Information** of the online application form. It should provide a complete picture of your educational background, work experience, and all major accomplishments (publications, awards, memberships in associations etc.). It should not exceed four pages. Do not include any photographs.
2. \_\_\_\_\_Upload scanned copies of your mark sheets or transcripts and diploma/degree certificates from bachelor’s degree onwards on the **Page: Academic Materials** of the online application form.
3. \_\_\_\_\_ Upload test score reports, if available (e.g., TOEFL) on the **Page: Score Reports**
4. \_\_\_\_\_ Upload your study/research objectives on the **Page: Study Plan** of the online application form.
5. \_\_\_\_\_Upload personal statement on the **Page: Study Plan** of the online application form.
6. **\_\_\_\_\_** Uploadwriting sample (not exceeding 20 pages) on the **Page: Study Plan** of the online application form.
7. \_\_\_\_\_Upload Letter (s) of Invitation on the **Page: Study Plan** of the online application form.
8. \_\_\_\_\_Upload passport copyon the **Page: Grant and Travel Plans.**
9. \_\_\_\_\_Complete the **FKDR Applicant Annexure Form** electronically and upload the pdf copy on the **Country-specific Materials** link on the **Page: Additional Information** of the online application.
10. \_\_\_\_\_ Upload scanned copy of Ph.D. Registration Certificate on the **Page: Additional Information (Supplemental Materials).** It should indicate the topic of your Ph.D. thesis, the name of your Ph.D. supervisor and the Ph.D. registration date.
11. **\_\_\_\_\_** UploadFNDR employer’s endorsement form (if applicable) on the **Page:** **Additional Information (Additional Documentation)**

*Please obtain the endorsement from the appropriate administrative authority on the FNDR Employer’s Endorsement Form and upload it to the online application form.**Or your employer can send signed form directly to the* ***Senior Program Officer,******Indian Program, United States-India Educational Foundation, 12 Hailey Road, New Delhi*** *at* *dr-climate@usief.org.in* *so as to reach no later than* ***July 17, 2023****. Please indicate in the* ***FKDR Applicant Annexure*** *if you will upload the* ***FKDR Employer’s Endorsement Form*** *in your application form.*

1. \_\_\_\_\_ **Recommendations:** You must click “Add Recommender” to register three recommenders. You must follow up with the recommenders so that they submit the recommendation by **July 17, 2023. Referees should be able to submit recommendations even after the application is submitted.**

***Important Note: Please note that you cannot upload any document or make any changes to your application once you submit.******Therefore, DO NOT submit your application until you have uploaded all the required documents.***

13.If you receive letter of invitation after application deadline, please forward to: dr-climate@usief.org.in

**If you have any questions, please write to** **dr-climate@usief.org.in**

*Last updated: January 27, 2023*